



Football Australia: MiniRoos Program Fulfilment

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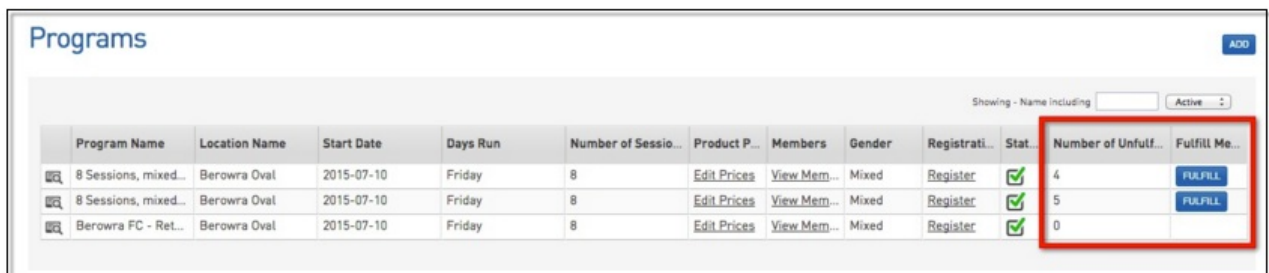
MiniRoos Program Managers are now able to control when Fulfilment for Programs is to be processed.

Fulfilment will only be calculated for Participants that register as new Members for a Program by selecting the option "I am registering to a MiniRoos Program for the first time".

When viewing the List of Programs for your Site, for Programs where fulfilment is required, a "Fulfil" button will now appear along with a count of the number of unfulfilled members for each Program.

To process Program Fulfilment, follow the below steps:

1. Login to your MiniRoos Site
2. Click on Programs > List Programs
3. From this screen, you will notice 2 additional columns
 - Number of Unfulfilled Members
 - Fulfill Members (Fulfill button will only appear if there are more than 1 Unfulfilled Members)

A screenshot of the 'Programs' management interface. It shows a table with columns for Program Name, Location Name, Start Date, Days Run, Number of Sessions, Product P..., Members, Gender, Registrati..., Stat..., Number of Unful..., and Fulfill Me... The first two rows of the table have a 'Fulfill' button in the 'Fulfill Me...' column, which is highlighted with a red box. The first row shows 4 unfulfilled members, and the second row shows 5 unfulfilled members. The third row shows 0 unfulfilled members and no button.

Program Name	Location Name	Start Date	Days Run	Number of Sessio...	Product P...	Members	Gender	Registrati...	Stat...	Number of Unful...	Fulfill Me...
8 Sessions, mixed...	Berowra Oval	2015-07-10	Friday	8	Edit Prices	View Mem...	Mixed	Register	✓	4	FULFILL
8 Sessions, mixed...	Berowra Oval	2015-07-10	Friday	8	Edit Prices	View Mem...	Mixed	Register	✓	5	FULFILL
Berowra FC - Ret...	Berowra Oval	2015-07-10	Friday	8	Edit Prices	View Mem...	Mixed	Register	✓	0	

4. Click on the "Fulfill" button to fulfill the Program

This will add the number of Members for that Program to the daily fulfilment report that will be sent to the distribution warehouse for MiniRoos Participant Packs.

This will reset the Number of Unfulfilled Members to "0" until any additional new Members register for that particular Program.

Programs

ADD

Showing - Name Including Active ⌵

	Program Name	Location Name	Start Date	Days Run	Number of Sessio...	Product P...	Members	Gender	Registrati...	Stat...	Number of Unfulf...	Fulfill Me...
	8 Sessions, mixed...	Berowra Oval	2015-07-10	Friday	8	Edit Prices	View Mem...	Mixed	Register		4	FULFILL
	8 Sessions, mixed...	Berowra Oval	2015-07-10	Friday	8	Edit Prices	View Mem...	Mixed	Register		0	
	Berowra FC - ReT...	Berowra Oval	2015-07-10	Friday	8	Edit Prices	View Mem...	Mixed	Register		0	