

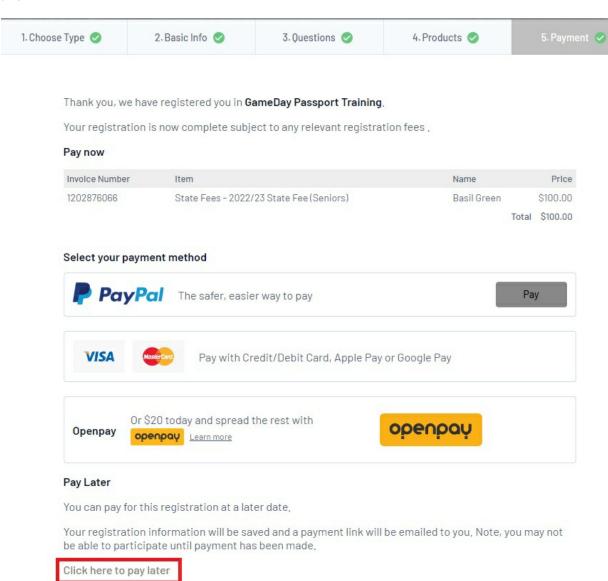
# How do I choose to pay later?

Last Modified on 05/12/2023 4:59 pm AEDT

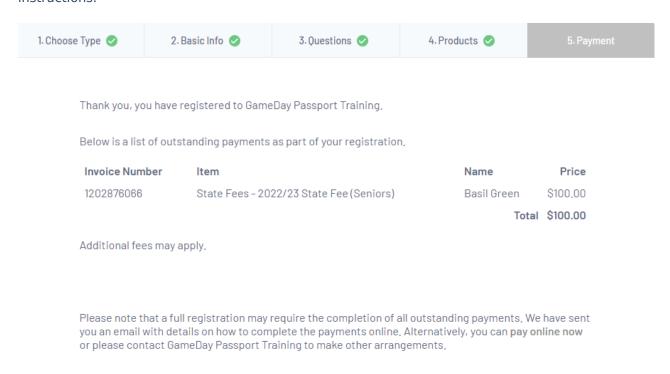
## Follow these simple steps to 'Pay Later'

**Note:** If the compulsory payment option is selected in the registration form settings, then the pay later option is not available.

1. At the Payment Method selection screen of your registration form, scroll to the bottom of the payment screen and select **CLICK HERE TO PAY LATER**.



2. If you select 'Pay Later', you will successfully register. You will be sent an email with further instructions.



3. The below image is an example of the email you will receive. Make sure you keep the email.

When you are ready to pay, select **CLICK HERE** within the email.



### **Payment Required**

## **Pending Payment Summary**

You have opted to make payment at a later date

Invoice NumberItemQtyNamePrice1202876066State Fees - 2022/23 State Fee1 Basil\$100.00

(Seniors) Green

**Total Amount:** \$100.00 Note: Transaction fees may apply To complete your payment, <u>click here</u>





4. The screen that will open up automatically will prompt you to make payment and complete the registration process online.

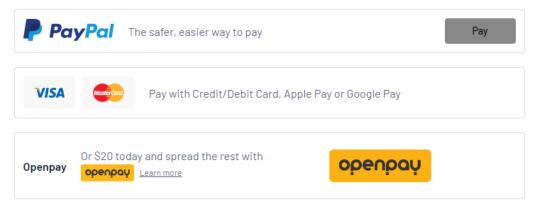
### Please complete your payment

 Invoice Number
 Item
 Name
 Price

 1202876066
 State Fees - 2022/23 State Fee (Seniors)
 Basil Green
 \$100,00

 Total
 \$100.00

#### Select your payment method



### Pay Later

You can pay for this registration at a later date.

Your registration information will be saved and a payment link will be emailed to you. Note, you may not be able to participate until payment has been made.

Click here to pay later

**NOTE:** Some national/state bodies have not allowed organisations to use the pay later option due to their business rules in place. Please contact your state sporting body to check with them if you are able to use this functionality.