

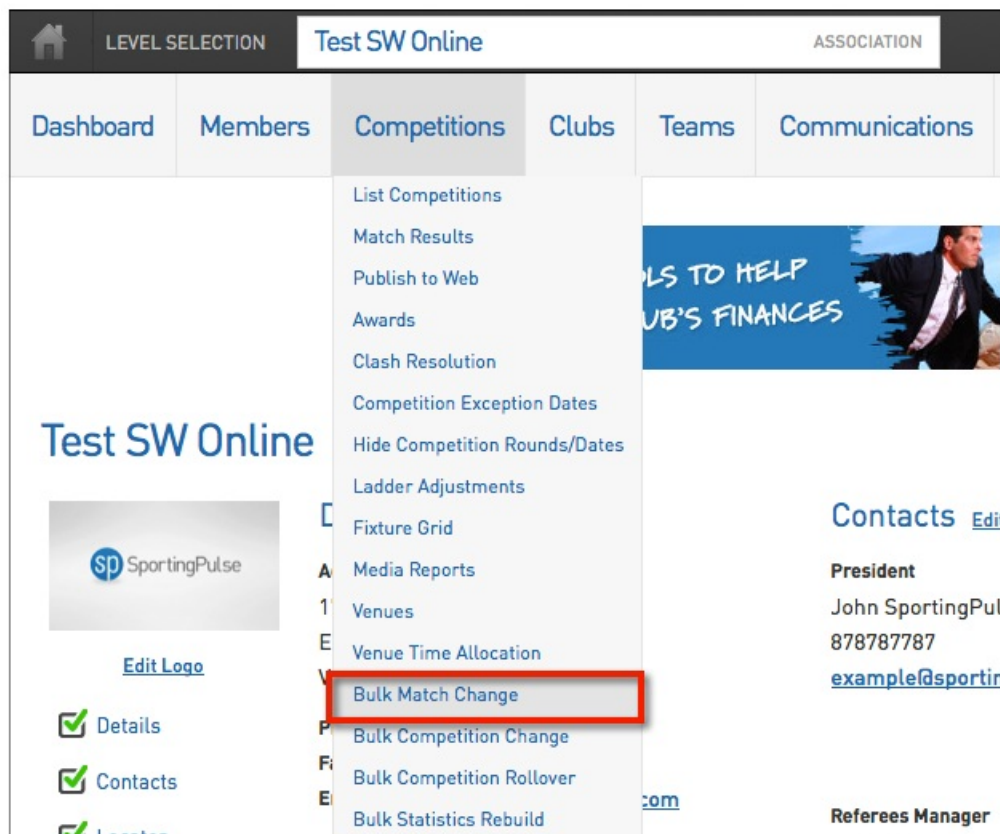
How do I make bulk changes to my matches?

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The bulk match change function allows bulk changes to be made to fixtures to a single specific competition or across multiple competitions in the database.

Firstly, login to your [Online Membership Database](#) - If you don't have your login details please contact your State Governing Body or Association.

1. Hover over Competitions and click Bulk Match Change.



2. At the next screen you can select which Competitions and which specific matches within the selected Competition(s) you wish to make bulk changes to.

First highlight the Competition you wish to make bulk changes to. You can choose multiple Competitions by clicking next to the Competition name that you have previously added.

Bulk Change Matches

Choose which matches to change by using the following search criteria.

| | |
|--------------|--------------------------------------|
| Competitions | |
| Date Range | 1999 Summer - Alleged Bug in Ladders |
| Match Time | 2010-2011 - test comp |
| Round Number | 2013 - South West QLD Test Div 1 Men |
| | 2013 - 2013 OSFA Test |

3. You can then add filters to further limit the matches that you are going to want to change. You can select to display matches between a specific date and time ranges, matches from a certain round and matches taking place at a particular venue or at several venues.

| | | |
|--------------|-------------------------|---------------|
| Competitions | 2010-2011 - test comp x | |
| Date Range | | to dd/mm/yyyy |
| Match Time | Select Some Options | |
| Round Number | | |
| Venue | Select Some Options | |

NOTE: If you leave all of these filters blank then you are going to be given the choice to bulk change every match in the highlighted competitions.

4. Once you have selected the competitions you want to bulk change and inputted any further filters click the Search for Matches button to proceed.

Search for Matches

5. At the next screen you can input the changes you wish to make in bulk. You have the options to move all the selected matches (see tick boxed below) to a new Match Date, a new starting Match Time, to a new Venue or you can add a Match Description to these matches. The Match Description will display on the SportsTG Standard Website directly above the two team names in the fixtures section. Simply input the changes you wish to make into the appropriate boxes.

NOTE: You now have the ability to hide a match within a ladder and also hide player statistics for matches that have already been played. To do this, simply choose a date range (one that covers the match you wish to change), click Search for Matches and choose 'Yes' in Hide Match in Ladder' and/or 'Hide Match in Stats'. Click 'Apply Changes to Matches'.

Apply the following changes to the matches listed below.

All matches will be updated with the following options. Leave blank any option you do not want to change.

| | | | |
|----------------------|----------------------|------------|----------------------|
| Match Date | <input type="text"/> | dd/mm/yyyy | |
| Match Time | <input type="text"/> | : | <input type="text"/> |
| Venue | <input type="text"/> | | |
| Match Name | <input type="text"/> | | |
| Hide Match in Ladder | <input type="text"/> | | |
| Hide Match in Stats | <input type="text"/> | | |

6. Finally you need to check that the matches ticked below are the matches you wish to bulk apply these changes too. You can un-check any of the matches that you do not want to apply these to, however if matches you want to change are not displayed then you will need to go back a screen and search for matches using different filters.

| <input checked="" type="checkbox"/> | Round | Date/Time | Competition | Home Team | Away Team | Venue | Match Name |
|-------------------------------------|-------|------------------|-----------------------------|-----------------------|----------------|-----------|------------|
| <input checked="" type="checkbox"/> | 1 | 19/01/2013 06:00 | South West QLD Test Div ... | Adelaide United | West Adelaide | AAMI Park | |
| <input checked="" type="checkbox"/> | 1 | 19/01/2013 06:00 | South West QLD Test Div ... | Northern Demons | Nelson Suburbs | AAMI Park | |
| <input checked="" type="checkbox"/> | 1 | 19/01/2013 06:00 | South West QLD Test Div ... | Pocklington Test Team | Western Toros | AAMI Park | |
| <input checked="" type="checkbox"/> | 1 | 19/01/2013 06:00 | South West QLD Test Div ... | Kaizer Chiefs | South Adelaide | AAMI Park | |
| <input checked="" type="checkbox"/> | 1 | 19/01/2013 06:00 | South West QLD Test Div ... | N.A.B | Sturt | AAMI Park | |

7. Once you have got ticked all the matches you wish to apply the changes too click the Apply Changes to Matches button.

Apply Changes to Matches

The matches will be changed accordingly.