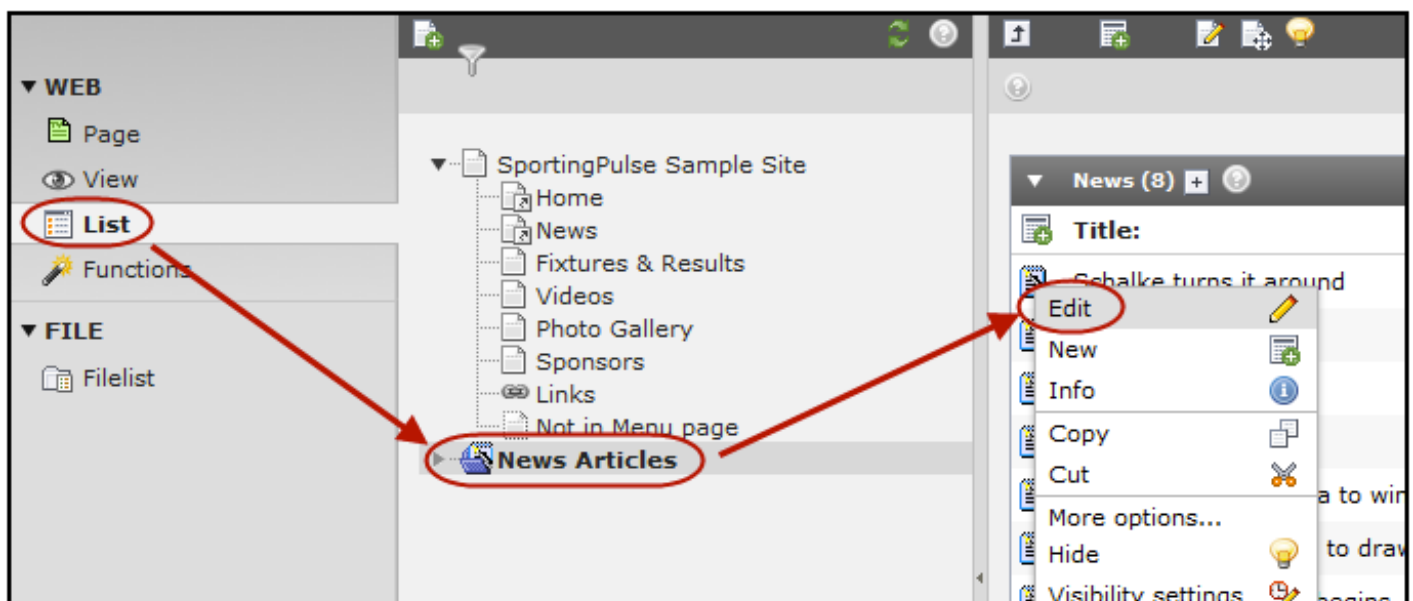


Changing the order of news articles

Last Modified on 29/07/2016 2:17 pm AEST

Articles are sorted by date so to change the order of news articles you will need to change the date and/or time.

1. Click the icon next to the article you want to move, then click 'Edit' from the popup menu.



2. Change the 'Date/Time:' settings so that the article appears where you want it. (Articles will be listed on your website with the newest ones first)

A screenshot of the 'General' tab in the article settings form. The 'Date/Time:' field is circled in red and contains the text '11:01 13-12-201'. Below it is the 'Archive date:' field, which is empty. At the bottom is the 'Author:' field, which is also empty. The form has tabs for 'General', 'Special', 'Media', 'Categories & Relations', and 'Access'.

3. Click Save/Close .

Related Articles

[template("related")]
