

How do I assign a Registration Form Type when creating a new form?

Last Modified on 30/01/2024 3:05 pm AEDT

The following article explains the different types of Registration Forms available to administrators. For information on creating a Registration Form, please see our Create a Registration Form article.

Note: Depending on your sport's configuration, you may not see all of the options below and may only have access to a specified selection of Registration Form types when creating a form. Please contact your sport's governing body or submit a support case with us if you would like further information about enabling any of the below options.

When creating a Registration Form, you are presented with a combination the following options in the **Type of Form** field:

Registration Forms » Add New Form » S Registration Form (Ne			
Settings			Continue
Fields	Form Name:	New Registration Form	
Layout	Type of Form:	 Member registering to an Association Member registering to a Club 	
Conditional Fields		 Member registering to a Team Member registering to a Program 	
Products		 Member registering to an Event Team registering to an Association 	
Conditional Products	Form Enabled		
Messages	Payment is Compulsory	[This option should be set only if payments are enabled and you have merchant account set up.]	
Notifications		Payments are enabled. A Merchant account has been set up. Bank Account has been verified. When this option is set and there is at least one ma must also pay online in order to complete the regis mandatory.	

Member registering to an Association

Available to all users at Association-level and above.

Members who successfully register through a **Member to Association** form will be registered directly to the Association, and will be visible under **Members** > **List Members** at Association level only.

Member registering to a Club

Available to all users at Club-level and above.

Members who successfully register through a **Member to Club** form will be registered directly to the Club and the Association, and will be visible under **Members** > **List Members** at Association and Club level.

Member registering to a Team

Available to all users at Club-level and above.

Members who successfully register through a Member to Team form will be registered directly to a team database, and will be visible under **Members** > **List Members** at Association, Club and Team level.

Member registering to a Program

Available only to users with the Programs feature enabled.

Members who successfully register through a Member to Program form are placed into a specific Program as configured by Associations who are using this functionality.

Member registering to an Event

Available only to users with the Events feature enabled.

Members who successfully register through a Member to Event form are placed into a specific Event as configured by Associations who are using this functionality.

Team registering to an Association

Available to all users at Association level and above.

The Team to Association form allows team managers to register directly to a Competition run by the Association. The Team to Association form will register the Team directly into the selected Competition and the Association.

Teams that successfully register via this form will be visible at Association and Club level.

TIP: If the Team to Association Form is linked to a Member to Team Form, the Team Manager will also have the opportunity to invite teammates to join their team by adding their email addresses to the **Invite Teammates** option at the end of the Team to Association form.

Team to Association Forms can be linked with Member to Team forms using the **Member Form for users to register to teams** option:

Settings		Continu
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Conditional Products	Form Enabled	
Messages	Payment is Compulsory	[This option should be set only if payments are enabled and you have merchant account set up.]
Notifications		Payments are enabled. A Merchant account has been set up. Bank Account has been verified. When this option is set and there is at least one mandatory product, then registrants must also pay online in order to complete the registration. See <u>how to make a produc</u> <u>mandatory</u> .
	Member Form for users to register to teams:	Member to Team Form
	Show Club Dropbox:	